

# ASPMN® 31<sup>st</sup> National Conference Call for Proposals

30<sup>th</sup> National Conference • September 29-October 2, 2021 • Hyatt Regency Hill Country Resort & Spa • San Antonio, TX

*Submission Deadline: Monday, March 1, 2021 (no exceptions)*

ASPMN®'s Conference Planning Committee seeks proposals that address important pain management issues, increase the knowledge and skills of pain management nursing professionals and promote the development of our profession. *Proposals on any topic in pain management are welcome for consideration.*

## **PRESENTATION SUBMISSIONS**

**Presentation submissions will be accepted for the following sessions:**

- General Session – 50 minutes
- Pre-Conference Workshop (half-day and full-day)
- Concurrent Session (includes both clinical and research submissions) – 50 minutes
- Power Session – 15-25 minutes
- Clinical, Research, or Industry Poster

## **PROPOSAL SUBMISSION PROCESS**

Proposals for the conference should be submitted electronically by March 1, 2021. Unless noted otherwise, only proposals submitted through the online submission site will be considered. Interested parties can access the online submission site from the ASPMN® website. Submitters should receive a system-generated e-mail confirmation of their submissions within 24 hours. If this confirmation does not arrive, submitters should log back into the site to verify that their proposals were submitted correctly in the system.

The proposal submission site asks for author contact information, title, a brief description of the presentation that will be used in the online brochure and an abstract of no more than 300 words. Submitters will need to indicate if the authors are ASPMN® members. Submitters of multiple-authored proposals will be asked to provide contact information for the additional authors. The website allows interested parties to submit individual proposals that, once reviewed by the Conference Planning Committee or Research Committee, will be categorized depending on how the content of the proposal best fits the program. The conference program will include the following types of sessions:

## **PRE-CONFERENCE WORKSHOPS**

**Pre-Conference Workshops** are formal presentations provided as either full-day or half-day presentations. The topics presented in pre-conference workshops should appeal to large audiences and must fill at least a half-day of presentation time. Detailed presentation instructions will be provided at the time of acceptance.

## **GENERAL SESSIONS**

**General Sessions** are provided to the entire audience at the National Conference. General Sessions are typically provided regarding cutting-edge topics that appeal to a wide variety of pain management nursing professionals.

## **CONCURRENT SESSIONS**

**Concurrent Sessions** are formal presentations that are 50 minutes in length and provided on specific topics. Several concurrent sessions take place at one time so the topics presented can be more specific than those presented in a general session or pre-conference workshop.

## **POWER SESSIONS**

Mini Sessions are 15- to 25-minute presentations that will be provided in a session with one or two other shorter presentations that have similar topics. These may focus on a specific case, results of a research project, or smaller nuggets of important information that should be shared with the pain management community.

## **POSTER PRESENTATIONS (Research, Clinical and Industry)**

**Poster presentations** are less formal, but *not* less rigorous or substantive, than oral presentations. Rather than delivering an address before an assembled audience, poster authors present their work interactively to groups of interested people with the aid of a visual display that summarizes research findings or information presented. Posters are displayed in a central location at designated times so that attendees can peruse the posters and converse with the authors. Poster presenters will be given presentation guidelines to help best display their research or clinical findings and information.

## **SUBMISSION CATEGORY, PATIENT POPULATION & PRESENTATION TYPE**

ASPMN has added a category in which to submit your presentation as well as patient population and level of presentation to give more detail regarding your submission.

The categories are as follows:

- Acute Pain
- Persistent Pain
- Cancer Pain
- CAM
- Legislative
- Accreditation
- Industry
- Miscellaneous (REMS, nursing education, nurse-led services, TJC)

Patient population choices:

- Pediatric
- Adult
- Geriatric
- Applies to all patients experiencing pain

## **LEVEL OF PRESENTATION**

Presentations should be classified to assist in determining the content level of materials to be presented. The levels shown below are based on the Dreyfuss Model of Skill Acquisitions and/or Benner's Stages of Clinical Competence. Choose only **one** of the following levels that **best describes** your **presentation content**.

**ADVANCED BEGINNER** – Guidelines for action based on attributes or aspects. Situational perception still limited. All attributes and aspects are treated separately and given equal importance.

**COMPETENT** – Coping with “crowdedness.” Now sees actions at least partly in terms of longer-term goals. Conscious, deliberate planning. Standardized and routinized procedures.

**PROFICIENT** – Sees situations holistically rather than in terms of aspects. Sees what is most important in a situation. Perceives deviations from the normal pattern. Decision-making less labored. Uses maxims for guidance, whose meaning varies according to the situation.

**EXPERT** – No longer relies on rules, guidelines or maxims. Intuitive grasp of situations based on deep tacit understanding. Analytic approaches used only in novel situations or when problems occur. Vision of what is possible.

### **WHAT SHOULD BE INCLUDED IN YOUR ABSTRACT?**

To ensure that you include all information necessary for your submission, please follow the outlines below when preparing your abstract.

### **CLINICAL SUBMISSIONS**

- Abstract text (300 words max)
- Abstract text must be organized into the following sections:
  - Aim of investigation
  - Methods
  - Results
  - Conclusions
  - Tables or illustrations may not be included in abstracts, but may appear on the poster or within the presentation if accepted for presentation.
    - Please Note: Drug names need to be listed in the following manner: Generic name is first and NOT capitalized (unless at the beginning of the sentence or bullet point), and the trade name follows in parentheses and IS capitalized
  - Acknowledgments
  - If applicable, abstracts should include an acknowledgement section, e.g. listing grant support with grant number detail.

### **RESEARCH SUBMISSIONS**

Research submissions must include the following content in order to be submitted as “research”. Otherwise, the submission will be evaluated in the “clinical” submissions category. Please include these section titles in the abstract of your submission.

- **PURPOSE:** State the type of study (i.e. quantitative/qualitative/mixed methods), the problem that led to the research and the purpose of the research, including specific aims/conceptual framework of the research. Briefly indicate the significance of the research (i.e. why is it important?). Please indicate whether this study met the criteria for your institution’s human subjects protection policy (ethics committee, IRB). Abstracts will not be accepted without a statement in the abstract or documentation about IRB or ethics committee approval.
- **METHODS:** State the research question and the study design. Also briefly describe the study sample, setting and procedures for conducting the study.
- **RESULTS:** Briefly describe findings from the perspective of the research question.

- **CONCLUSION:** Briefly state conclusions to include ideas for future study and comments about the relevance or significance of this study to persons involved in pain management.
- Please note: Drug names need to be listed in the following manner – Generic name is first and NOT capitalized (unless at the beginning of the sentence or bullet point), and the trade name follows in parentheses and IS capitalized.

**Please note:** Any submission that involves a specific drug, drug trials or is submitted directly from a pharmaceutical company will ONLY be considered for industry poster.

#### **HELPFUL HINTS, REGARDLESS OF SUBMISSION TYPE**

- Ensure that the title you have given your submission is indicative of the actual content. As you flesh out the idea for your proposal, the topic may change slightly from the initial plan. Be sure to double check the title of your submission to make sure it is descriptive and covers the topics you plan to include in the presentation.
- The audience will have an understanding of basic nursing practice. Presenters are discouraged from spending presentation time on definitions of pain or pathophysiology unless they are specifically the focus of the presentation. Workshops are offered for participants wanting to have a better understanding or review of pain definitions or pathophysiology. This information does not need to be included in your presentation. In other words, get to the “meat” of the presentation early.
- If you are describing a type of practice used at your institution please be very descriptive. i.e. Rather than “we use an epidural” it is preferred that you provide more detail, such as, “we use an epidural containing drug XX and YY, at these rates, with a PCEA component”.
- Ensure references are relevant and up-to-date – any references 10 years or older will be questioned by our continuing education provider.
- Follow the drug naming protocol listed above. If your final presentation (once chosen for oral presentation and returned to ASPMN as a PowerPoint) does not follow the protocol it will be returned to you for updating.

#### **PROPOSAL EVALUATION CRITERIA**

The Conference Planning Committee and Research Committee will evaluate proposals for quality, originality and completeness of the work represented in them. The ASPMN® Conference Planning Committee seeks to include cutting-edge research and presentations that further the development of the profession.

Each proposal will be evaluated by either the Conference Planning Committee or the Research Committee, depending on the category in which the proposal is submitted. Final decisions about the program will be made by **late April**. Submitters will be notified about the status of their proposals via email shortly thereafter.

#### **INQUIRIES**

Questions concerning the conference or the proposal submission process should be directed to:

**Christie Ross**

**ASPMN® Education Program Coordinator**

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